

ABERDEEN CITY COUNCIL

COMMITTEE Social Care and Wellbeing DATE 3rd June 2010
DIRECTOR Fred McBride
TITLE OF REPORT Risk Register Progress Update
REPORT NUMBER SCW/10/064

1 PURPOSE OF REPORT

The purpose of this report is to present to members of the committee the first Social Care and Wellbeing Risk Register.

2 RECOMMENDATION(S)

It is recommended that Committee:

- 2.1 Notes progress to date in relation to the formation of the service Risk Register.
- 2.2 Agrees that the Social Care and Wellbeing Risk Register is a fair statement of the significant risks within the service. (Attached as an appendix to this report).
- 2.3 Agrees the reporting and review periods.
- 2.4 Instructs the Director to take as much remedial action as necessary to mitigate the identified risks.

3 FINANCIAL IMPLICATIONS

There are no specific financial implications arising from this report.

4 SERVICE & COMMUNITY IMPACT

There are no specific service or community issues arising from this report.

5 OTHER IMPLICATIONS

There will be a staffing resource required to act as a nominated Risk Representative allocated to the Risk Management process, to assist with the review, monitoring and development of the Social Care and Wellbeing Risk Register. The Risk Management service representative will be

Graham Hossack, Operational Support Manager with Heads of Service within each of the services acting as the Risk Champions.

6 REPORT

6.1 Progress to date

6.1.1 The first Social Care and Wellbeing Service Risk Register has been coordinated over the past 4 months by a dedicated resource with significant progress made to date. The task has been carried out in conjunction with relevant colleagues, including consulting with those relevant staff and assigned Lead Officers.

6.1.2 Specialist advice, guidance and support throughout this process has been provided by the Corporate Risk Management Coordinator in conjunction with the councils Risk Management Manual and Strategy.

6.1.3 On the 6th of April 2010 the Social Care and Wellbeing Senior Management Team approved the attached Risk Register.

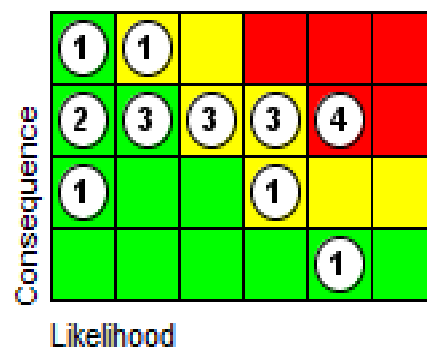
6.2 Service Risk Register

6.2.1 The Social Care and Wellbeing Risk Register combines all three services within the directorate (Children's, Adults, Older People and Rehabilitation) with a total of 20 identified Risk's.

6.2.2 The council's performance management system (Covalent) is being used for the recording and reporting of the Risk Register and appendix 1 provides full details of the current version.

6.2.3 The current breakdown of Risks by their scoring is detailed below:

Total Risks	Scoring	Colour/Shading Key
8	Green	
8	Amber	
4	Red	



6.3 Review and Reporting Periods

6.3.1 The Director for Social Care and Wellbeing will report to the Social Care and Wellbeing Committee every four months (every second committee) providing a review and update of the Social Care and Wellbeing Risk Register.

6.3.2 The standard corporate approach is to review red risks every quarter, amber every six months and green on an annual basis. Therefore the review process for this is as follows:

- March – Review Red Risks only
- June – Review Red and Amber Risks
- September – Review Red Risks only
- December – Full review of all Risks, with Register signed off by the Senior Management Team prior to submission to the Social Care and Wellbeing Committee.

7 REPORT AUTHOR DETAILS

Fred McBride
Director of Social Care and Wellbeing
fmcbride@aberdeencity.gov.uk
Telephone: (01224) 523797

8 BACKGROUND PAPERS

Appendix 1 – Covalent Report, Social Care and Wellbeing Risk Register